

**PES Modern College of Arts, Science & Commerce,**  
Ganeshkhind, Pune 411016.

**Minutes of Online IQAC Meeting**  
**held on Thursday, 10 June 2021 at 4:00 pm**  
**Platform : Google Meet**

**Following members were present for the Meeting :**

1. Dr. Sanjay S. Kharat, Chairperson, IQAC and Principal
2. Prof. Parag Shah, Coordinator, IQAC
3. Dr. Prakash Dixit, Visitor of the College and a Management Representative
4. Prof. Suresh Todkar, Chairman, CDC and a Member from Management
5. Dr. Jyoti Gagangras, Teacher Representative
6. Dr. Shubhangi Joshi, Teacher Representative
7. Prof. Swati Kandharkar, Teacher Representative
8. Dr. Shampa Chakravarthy, Teacher Representative
9. Dr. Vinay Kumar, Teacher Representative
10. Dr. Gauri Kopardekar, Teacher Representative
11. Dr. Sangeeta Dhamdhare, Teacher Representative
12. Dr. Varsha Bapat, Teacher Representative
13. Dr. B. D. Bhole, Nominee from local Society
14. Mrs. Maria D'Silva, Parent Representative
15. Dr. Madhura Vipra, Director, Athena Consultancy, Nominee from employers
16. Mr. Rajeev Tulpule, Partner Retco Cable Corporation, Nominee from Industrialists
17. Mr. Prakash Renuse, Administrative Officer
18. Mr. Prathamesh Joshi, Student Representative

**A leave of absence was granted to...**

1. Mr. Kiran Desai, Alumni Representative

**Agenda :**

1. Condolence
2. Action taken report of previous meetings and approval of minutes of previous meetings held on 28<sup>th</sup> January and 5<sup>th</sup> February 2021.
3. Status of Autonomy proposal
4. Preparation of SSR and deciding the date for submission of IIQA
5. Conducting Administrative and Academic Audit through external agency.
6. Restructuring of IQAC
7. Any other matter with the permission of the chair.

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**Following business was transacted in the meeting :**

IQAC Coordinator presented a detailed report on all the points on the agenda with detailed inputs from committee members and invited discussion on important issues.

1. Condolence

One minute silence was observed as a mark of respect to the departed souls.

'The IQAC members deeply mourn the untimely demise of Dr. Ganesh Hegde, Advisor NAAC on 8 May, 2021 and Prin. Dr. Tanaji Salve, Parent Representative of our IQAC on 24 May, 2021 and remember both these personalities with fondness and gratitude.'

Dr. Sanjay Kharat informed the committee about contribution of Dr. Hegde and how Dr. Hegde was associated with the college since 2010. 2017 onwards Dr. Hegde used to visit the college whenever he visited Pune. Principal expressed his grief over untimely death of a person who used to provide contribution towards quality improvement, who had a good network across India and how his views and academic exchange helped the college.

Principal also paid his tribute to the memories of Dr. Arun Nigavekar, former Vice Chancellor, SPPU and also former, Chairperson, UGC. Principal informed the committee members how Dr. Nigavekar helped the institution for employing innovative ideas. He grieved over demise of such a luminary from academia.

Principal offered his condolences to the bereaved family members of Dr. Salve. Dr. Salve was a very efficient and dynamic principal of a college in a remote area. He said considering Dr. Salve's leadership RUSA provided a development grant to the tune of Rs. 2 crores. He lamented over untimely demise of such an educator.

2. Action taken report of previous meetings and approval of minutes of previous meeting held on 28<sup>th</sup> January, 2021 and meeting held on 5<sup>th</sup> February, 2021.

Minutes of the meeting held on 28<sup>th</sup> January, 2021 and meeting held on 5<sup>th</sup> February, 2021 were approved unanimously.

**Action taken report of IQAC Meeting held on 28<sup>th</sup> January, 2021**

- a. Preparation of departmental presentations : A notice was given to all the Heads of the department to prepare departmental presentations towards preparation for NAAC. A meeting of all Internal members of IQAC along with Criterion in-charge and Head of the departments was called on 5<sup>th</sup> February, 2021 to discuss about the schedule and format of presentation.
- b. Department of Computer Science organised an intercollegiate programme, 'Interaction' during 2<sup>nd</sup> to 4<sup>th</sup> February 2021. Total 895 UG and PG participants from 48 cities of 12 States and two Countries registered themselves for this activity. There were 6 competitions held under Interaction 2021.

I. Project Competition	:	120 Participants
II. Video Contest	:	122 Participants



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|-------------------------|------------------------------|------------------|
| III.                    | Online Presentations :       | 142              |
| Participants            |                              |                  |
| IV.                     | Grab the Opportunity :       | 197              |
| Participants            |                              |                  |
| V. e-Poster Competition | :                            | 214 Participants |
| VI.                     | Online Quiz for Students and |                  |
| teachers                | :                            | 643 Participants |
- c. Awareness generation about IPR : IPR Workshops were organised on 8<sup>th</sup> and 9<sup>th</sup> February, 2021 in collaboration with Modern Law College. 403 students attended the same.
- d. A 30 hours duration Online Certificate course on 'Python Programming for Data Science and Machine Learning' approved in IQAC meeting held on 28<sup>th</sup> January, 2021 was conducted by Computer Science Department. 115 participants successfully completed the course.
- The Department also conducted a 40 hours duration Online Certificate course titled 'Microsoft Office : from Beginners to Advanced'. 253 participants successfully completed the course.
- e. National Level Lecture Series under DBT Star Scheme was conducted on 1<sup>st</sup> and 2<sup>nd</sup> February 2021. Dr. Vinay Kumar briefed the committee about the speakers and themes covered in the lecture series. This lecture series received an enthused response from the students as more than 1000 students benefitted. They could get a first-hand information about current advances in life sciences by very senior scientists.
- f. A Certificate course on Modelling and Simulation of 30 hours duration approved in IQAC meeting held on 28<sup>th</sup> January, 2021 was conducted by Department of Electronics. 26 participants successfully completed the course.
- g. The proposal for seeking financial assistance to 'Banking Awareness Program' approved in IQAC meeting held on 28 January, 2021 was submitted to RBI. Waiting for reply from RBI.

**Action taken report of IQAC Meeting held on 5<sup>th</sup> February, 2021**

- a. After the detailed discussions by IQAC members, Criterion in-charge and Head of the Departments a comprehensive format was decided and communicated to all HoDs. Accordingly departmental presentations were scheduled from 22<sup>nd</sup> February to 6<sup>th</sup> March, 2021 in Guruvarya Shankarrao Kanitkar Sabhagriha. These presentations were attended in a hybrid manner as HODs attended physically while other staff members attended virtually. This helped the college to maintain covid appropriate behaviour during pandemic.
- b. A recommendation from the College was sent to parent institute seeking approval to apply for the Autonomy. Parent institution gave approval to the

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College to apply for Autonomy w.e.f. Academic Year 2021-22 by passing resolution in its Business Council Meeting held on 27<sup>th</sup> February, 2021.

### **Brief report about activities of the institution during the first half of the year 2021**

- I. Prof. Swati Kandharkar informed about activities undertaken by the Science Faculty. Activities along with teaching learning process were undertaken in online manner. Departments of BVoc, Mathematics, Chemistry, Computer Science and Microbiology organised power point presentations, guest lectures, quizzes, competitions, skill-based certificate course, extra credit courses, alumni interaction, international webinar organised by the Department of Micro Biology. In the international webinar invited internationally known alumni for having interaction with our students. She informed how some students have contributed to the pandemic-stricken communities. MSC students of the department of Zoology participated in Forest Department's project about human intervention and rehabilitation of Gaur and other wild animals. The department provided guidance about biodiversity to the school students under the Conserve Mother Earth initiative and under Bio business activity the faculty members provided guidance about fishery, sericulture and employability enhancement programmes. More than 200 students participated in Vedic Maths certificate course organised by the departments of Mathematics. Also a faculty development programme on Modelling in Mathematics was organised by the Maths Department. She shared student achievements and faculty contribution in environmental and social initiatives. Chemistry department organised National level lecture series and skill based extra credit courses for second year students. Modern Chemistry Kit by a student has been selected in a project competition. Physics department organised two skill based courses in Basics of Astronomy and Basics of Nanosciences and a workshop on Lab safety for non-teaching staff. Electronics department conducted a short term value added course for first year students while conducted online lecture series. MSc Computer Science students performed last rites of COVID dead bodies. B Voc organised an online parent teacher meet. Many staff members participated in syllabus restructuring workshops.
- II. Dr. Jyoti Gagangras : expressed satisfaction over upgraded QS ranking of SPPU. She informed that in Arts faculty online teaching learning and evaluation process was conducted unobstructed manner. She informed about extra credit courses organised. Department of English conducted two certificate courses Certificate Course in English and a Certificate Course in French for beginners. Two competitions were organized under Yuva Saptah : Caption Contest and Writer's Unboxed- Creative writing Contest. 2<sup>nd</sup> and 3<sup>rd</sup> edition of Online Journal AURORA on the themes of ' \*Love ' & ' Dreams ' were released. In-house Journal ODYSSEY on the topic " The Pink & Blue Divide" ( Gender Bias). Intercollegiate Essay competition and Play-reading, advertisement creation competitions were organised online by the Department of Languages. Lectures on language and employability, literature and translation were organised by Hindi and Marathi



departments. Release of Kaleidoscope career counselling sessions, Disha activities, Khoj UG research training session by the department of Psychology. Koshish Internship program with 5 agencies began in May for TY and MA student. History department organised guest lectures. Department of Sociology jointly organised interdisciplinary workshop on Gender in everyday life : beyond boundaries, dialogical platform and Expressions. Dr. Gagangras apprised the committee about different student achievements and Teacher achievements from the faculty of Arts.

III. Dr. Shubhangi Joshi informed the committee about activities undertaken by the faculty of Commerce. The faculty organised two skill based certificate courses : A journey of an entrepreneur and Image Building. Online training was organised for M Com Students through CA office tie-ups. Online Parents' Meetings were organised. IPR workshop was organised which was participated by more than 400 students. Yoga and meditation for stress management was organised along with a lecture on Union Budget provisions for the Advanced learners. Banking forum : organised a programme 'Salute to corona warrior bankers' and New Year Celebration with grand parents residing in old age home. Under the Janeev programme donations were given to Annapurna and Gurukul Ashram. Virtual Study tours of Madras Auto company and a Horticulture company in Bangalore were organised so that students will get exposure of real corporate functioning. Principal requested Dr. Bhole to comment on the activities conducted by the college. Dr. Bhole congratulated the college and the IQAC for conducting such activities during pandemic situation. As compared to other colleges, he said the institution was not at all relaxed, rather activities are exemplary having tangible outputs and got a lot of participation not only from the college but from the outside as well. He expressed his satisfaction over the work done and he felt that such activities would help in gap-filling exercise and in turn it will help while preparing SSR. He said that NAAC should consider to enhance more marks for ICT score for colleges like you. He enquired whether feedback has been collected so that comprehensive outcome can be documented.

He appreciated that the activities organised were beyond department and for taking advantage of expertise from outside. He observed that this would prove to be a plus point when we think of autonomy. He congratulated the IQAC as such activities reflect the contribution of IQAC and the IQAC Co-ordinator for having a detailed and systematic presentation.

Dr. Dixit said that organising Virtual study tour is an amazing concept.

Dr. Madhura Vipra : congratulated the college for organising exemplary activities having a wide range in online manner.

Mr. Rajeev Tulpule congratulated teachers as covid warriors for their contribution. He said that their contribution has been overlooked though they engaged students by planning and implementing such activities that got overwhelming response. He suggested that he can forward information on programmes which are open for all organised by many institutions which would benefit the student community. He also suggested that educational institutes can start vaccination drive on the similar lines of corporate initiative. Dr. Dixit



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supported the suggestion and asked the IQAC to get in touch with the parent institution.

Principal Maria Disilvia congratulated the SPPU and college for its QS ranking. She congratulated the college for organising a host of activities in online manner. She said that her son feels at home and is very motivated. She said that due to activities and teacher efforts, he is taking a lot of interest in studies.

3. Status of Autonomy proposal was informed by Dr. Sangeeta Dhamdhere. She briefed about the Autonomy Proposal preparation and submission process. She explained about autonomy proposal format and what information UGC has asked for seeking autonomy. She told how she could collect the data and finally completed it in given deadline. The college submitted the proposal on 7th June 2021 under the guidance of the Principal.

The Principal informed that though syllabus would be designed by the college and though evaluation will be done by the college under autonomy, a certificate of SPPU will be given to the students as the affiliated status remain as it is. He also informed that the institutions having 3.26 CGPA, need no visit by the Expert Committee. But the college would be benefitted by the expert guidance if such a committee visits the college.

4. Preparation of SSR and deciding the date for submission of IIQA

Submission of IIQA to be done by Nov. 2021, so we will start preparation of SSR from 1<sup>st</sup> July 2021 and preparation of NAAC visit : December 2021 to February 2022.

Principal observed that the Accreditation period is going to end in Feb 2022. 6 months before that our IIQA is accepted. Submission of SSR and IIQA are technical but important matters. If we start working on SSR from 1<sup>st</sup> July we would be able to complete SSR by September end. We have documents, data collected, criterion in-charge with their teams and a system of departments having Document officer which would help us in doing so.

5. Conducting Administrative and Academic Audit through external agency.

Principal requested Dr. Bhole that IQAC cluster to take up AAA of our college. Dr. Bhole assured IQAC cluster can do it as the IQAC cluster is an external organisation and a registered association having a system for academic audit and expertise. He said we can chalk out the plan with a focus on aspects where the institution, teachers make a difference. Deciding a goal for audit and format needs to be discussed with people. Online interaction can acquaint everyone with the format, data.

Why AAA : we need to consider AAA as a compliance or is it because we want to find gaps and rectify them. We can devise a Protocol for a college and organise a crash course for all the stakeholders to explain the mechanism. Dr. Badrunnisa an ISO Certified Auditor would help us in benchmarking.



Administrative audit is not an office audit rather it involves IQAC, Heads and all decision making functionaries including CDC members to senior clerk. Our perception need to be changed.

IQAC will organise training sessions for all the stakeholders so that everyone will be involved in the exercise.

6. Restructuring of IQAC : The Principal suggested that considering NAAC accreditation process timeline, only vacant positions will be filled now while restructuring and no major changes will be done except for changing few teacher representatives and the student representative as current representative has passed out from the college this year.

Principal Maria Disilva has been inducted as a parent representative. She introduced herself as she has agreed to be the new Parent representative. IQAC welcomed her as a new member.

Prathamesh Joshi, a student representative shared his feedback on working in IQAC for last two years. He appreciated the efforts taken by the teachers for organising different activities for the students. He felt that exposure of being the member, IQAC has given him the additional understanding of internal working of the college and he thanked the college for giving him this special opportunity.

7. Any other matter with the permission of the chair.
  - a. Principal : DBT Builder programme a grant by DBT, GOI has been awarded to our college. Our college is already supported by DBT STAR College scheme to inculcate scientific attitude among UG students. Due to DBT, research infrastructure was augmented and the departments were developed earlier with the grant of Rs. 3 crores. Builder is the programme to promote PG education in life sciences. Prerequisite is the college should have research centres, research standing, research publications with high impact factor journals, research topics have to be defined. 54 proposals were received by DBT. 9 proposals were short listed and only 2 colleges in Maharashtra were selected. Now Rs. 2.5 crore grant is being received under Builder initiative. We can appoint 4 junior research fellows and Rs. 1.30 crore worth high-end instruments could be purchased. Capacity building sessions not only for in house faculty but across India could be organised. Summer and winter training for students, financial assistance for student exchange can be provided with this new grant.

Principal also informed that 430 proposals were submitted under DST FIST from which only 34 institutions were short listed. Only 2 institutions have been selected from Maharashtra in which Modern College Ganeshkhind has been selected and 1.5 crore worth grant has been granted.



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Members congratulated the Principal on these achievements.

Dr. Varsha Bapat : whether tinkering lab initiatives could be initiated. Principal informed about 3 patent proposals from BCA sciences and a patent proposal from Department of Chemistry have been initiated where we are getting advice from a reputed external professional agency. These developments received positive response.

The meeting was concluded with a cordial vote of thanks to the chair.



**Parag Shah**  
Co-ordinator, IQAC



**Dr. Sanjay Kharat**  
Principal & Chairperson, IQAC